



DEPARTMENT OF PERSONNEL

209 E. Musser Street
Carson City, Nevada 89710
(702) 687-4050

MEMO PERD #28/97
September 24, 1997

MEMORANDUM

TO: All Payroll Clerks

FROM: Sharon P. Murphy, Director
Department of Personnel

SUBJECT: STANDARD DAYLIGHT TIME

Standard Daylight Time will begin on Sunday, October 26, 1997, at 2:00 a.m. Employees who are working a shift during this time will gain an hour of work.

As explained in NAC 284.220, subsection 2:

"An employee, other than an excluded classified employee or excluded unclassified employee, who is required to work an additional hour during his scheduled shift because of a change of time to standard daylight time is entitled to receive overtime for pay or compensatory time as approved by the agency."

If you have additional questions, please contact the Department of Personnel Central Payroll section at 687-4218.

SPM:cp

8-00/9-00